



Council

Monday 7 July 2025

Subject: Appointment of Committee Chairmen and Vice-Chairmen for the remainder of 2025/26 Civic Year and to confirm the normal commencement time for each Committee

Report by:

Monitoring Officer

Contact Officer:

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Purpose / Summary:

This report seeks to appoint Chairmen and Vice-Chairmen to each of the Committees for the remainder of the 2025/2026 Civic Year and determine the normal commencement time of each of the Committees.

RECOMMENDATION(S):

- (1) That Council appoint Chairmen, Vice-Chairmen, and Deputy Chairmen (where applicable) for the remainder of 2025/26 Civic Year to the following Committees : -
 - (a) Chief Officer Employment Committee
 - (b) Corporate Policy and Resources Committee
 - (c) Planning Committee
 - (d) Governance and Audit Committee
 - (e) Licensing Committee
 - (f) Overview and Scrutiny Committee
 - (g) Regulatory Committee
 - (h) Prosperous Communities Committee
 - (i) Standards Committee
- (2) That Council confirms the normal commencement time for each of the above-named Committees in accordance with the schedule detailed in Table 1 of the report.

IMPLICATIONS

Legal:

It is the responsibility of Full Council to agree Chairmanships, Vice-Chairmanships, and start times for meetings at its Annual meeting.

Financial:

Special responsibility allowances are payable to Committee Chairmen and Vice-Chairmen/Deputy at a rate agreed by the Independent Remuneration Panel. These costs are met from the Members' Allowance budget which is set following any recommendation from the Panel and subsequent approval by Full Council.

The Vice Chairmen for the Overview and Scrutiny Committee, the Governance and Audit Committee, and the Corporate Policy and Resources Committee share the allowance.

All payable Special Responsibility Allowances in this report can be met from existing budgets.

Staffing:

None directly arising as a result of this report.

Equality and Diversity including Human Rights:

None directly arising as a result of this report.

Data Protection Implications:

None directly arising as a result of this report.

Climate Related Risks and Opportunities:

None directly arising as a result of this report.

Section 17 Crime and Disorder Considerations:

None directly arising as a result of this report.

Health Implications:

None directly arising as a result of this report.

Title and Location of any Background Papers used in the preparation of this report:

Risk Assessment:

N/A

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

☐

No

☐

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

☐

No

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1 Introduction

- 1.1 Following the Constitutional changes agreed in March 2019, Council are the responsible body for the appointment of Chairmen and Vice-Chairmen to each Committee, thereby avoiding the need for the traditional “mini-meets” following each Annual Council.
- 1.2 Council are also responsible for determining the normal commencement time for each of the Committees.
- 1.3 Council can also determine whether a Committee should have one or two Vice-Chairmen, no Committee is permitted to have more than two.
- 1.4 Table 1 below sets out the positions available and the current commencement time for each Committee.
- 1.5 Counter nominations are acceptable, except in the case of the Chairman for the Chief Officer Employment Committee and the Corporate Policy and Resources Committee, which are chaired by the Leader of the Council or his nominee, as stated in the Constitution.

Table 1

Committee	Chairman	Vice Chairman (and Deputy Vice* where applicable)	Normal Start Time
Chief Officer Employment Committee	Cllr M Westley (the Leader’s nominee)	VC	Meetings convened as required
Corporate Policy & Resources Committee	Cllr T Young	VC DC	6.30pm
Planning Committee	Chair	VC	6.30pm
Governance & Audit Committee	Chair	VC DC	2.00pm
Licensing Committee*	Chair	VC	6.30pm**
Overview & Scrutiny Committee	Chair	VC DC	6.30pm
Regulatory Committee*	Chair	VC	6.30pm**
Prosperous Communities Committee	Chair	VC DC	6.30pm
Standards Committee	Chair	VC	Meetings convened as required

* Position must be held by same person

** Sub-Committees for these meetings will be convened as required and start times agreed per meeting.